

Visitor Guidelines for Schools

2022 – 2023



Your visit to the Nelson-Atkins Museum of Art

4525 Oak Street, Kansas City, MO 64111

816-751-1205 | Museum Visitor Services for day of communication

Welcome! To help us create the best experience for your students, we ask that you read and adhere to these guidelines.

The museum's galleries are accessible to all. Please notify the [Program Scheduler](#) upon confirmation with requested accommodations.

It is suggested that groups leave coats, backpacks, and bags on the bus. Back packs, bags, and purses larger than 12" x 16" x 5" must be checked at the Bloch Lobby Coat Check before the tour start.

BEFORE YOUR VISIT

- [Watch the Pre-Tour Video](#) with your students and review museum guidelines.
- Prepare nametags for students and chaperones.
- One adult chaperone is required for every 10 students. Inform chaperones that they are important to ensuring a successful and fun museum visit for all and must stay with the group at all times.
- Divide your students into groups of 10 students or fewer per chaperone. This will expedite the process of entering the museum and beginning your tour.
- Review museum guidelines with your students during the busride to the museum.

LUNCH

The Nelson-Atkins does not have indoor dining spaces for school groups bringing lunches with them. School groups are welcome to eat sack lunches outdoors. In the case of inclement weather, the museum cannot provide an indoor eating space.

COVID-19 Safety Protocol

The museum is committed to the health and safety of all guests, volunteers, and staff. Please visit our FAQ page to learn more about current [COVID-19 safety protocols](#).

- Docent-led groups are limited to a maximum of 40 guests per tour. Large groups will be divided into smaller groups with a maximum of 10 students per docent.
- Teacher-led groups are limited to a maximum of 40 students per tour.
- Mask policies will follow the museum's current mask protocol (see website above for current details.)
- All Nelson-Atkins staff and volunteers are fully-vaccinated.

DURING YOUR VISIT...

- Be respectful and considerate of others, the art, and yourself.
- Keep a safe distance between you and the works of art. Even clean hands leave oils behind (think of fingerprints on a screen) and a bag can knock over a sculpture.
- Stay with your group and chaperone.
- Photography is welcome in the permanent collection galleries.
- Please turn your cell phone to vibrate and put it away during the visit.
- Food, drink, candy, and gum are prohibited in the galleries.
- Check coats and belongings larger than 12" x 16" x 5" at the Bloch Lobby Coat Check.
- Use only pencils in the galleries.
- Wear a visible and legible name tag for museum staff to recognize you.
- **Teacher-led groups! Please limit your visit to your confirmed time and selected galleries.** This ensures the best experience for all our visitors and avoids gallery traffic jams with other scheduled groups. Most groups move every 15-20 minutes.

LATE ARRIVALS

School tours and workshops cannot be extended due to late arrivals.

If you are/will be late, please phone 816-751-1205 to notify the museum.

PARKING

- Bus parking is limited to designated areas facing north on Oak Street.
- Vans and public vehicles pay \$12.00 to park in the museum garage.
- Limited free parking for cars is available in the northeast parking lot (45th before Rockhill) and on the west side of Oak Street on a first-come, first-served basis.

BUS DROP-OFF AND PICK-UP

- Enter the one-way, circular drive off of 45th Street between Oak Street and Rockhill Road and drop students off at the on the East side by the Bloch Building. See map at right with starred designated entrances.
- All groups must enter and exit through the designated entrance doors.

SCHOOL TOURS

(DOCENT-LED AND TEACHER-LED)

Remain on the bus with your group until a museum staff greets and checks-in your group. Follow the museum staff to the Nelson-Atkins' Bloch Building entrance on the north side of the museum, connected to the circle drive. Museum staff will assist you.

SCHOOL WORKSHOPS

Remain on the bus until a museum staff greets and checks-in your group. Follow the museum staff to the North Entrance of the Nelson-Atkins Building where school workshop teachers will meet and escort the group into the studio classrooms.



- Parking
- ★ Studio Workshop, Community Programs, & New Dimensions Drop-Off/Pick Up
- ★ School Tours Drop-Off/Pick Up

CONTACT INFORMATION

If there are same day changes to your reservation, special accommodations, or if your group is running late, please phone 816-751-1205 for Museum Security. The museum is closed on Tuesdays and Wednesdays.

School Tours: Programs Scheduler, tours@nelson-atkins.org | 816-751-1238

School Workshops: Programs Scheduler, studioworkshops@nelson-atkins.org | 816-751-1238